

Format	Example
AD REP	0 This is 19C Ad Rep
A Ammo	A. 5 * Smoke, 3 * Cases 5.56
B POL	B. 200 L Desiel, 10 L Naptha
C Rats	C. 10 IMP Suppers
D Water	D. 10 Gerry Cans Water
E Misc	E. 3 Rolls Mine Tape

Format	Example
CONTACT REP	0 This is 19C, Contact wait out 0 this is 19C, Contact Grid 4567 7654
A Grid Refrence	6* Soldiers armed with SA & RPG entering house
B Description & Activites of contact	2335 Hours
C Time of sighting	Engaging with C6 & C9
D Own Action	

Format (Unit in Location)	Example
LOCSTAT	0 this is 9, LOCSTAT
A1 Loc of reporting HQ	Grid 4567 7654
A2 Contact Point	Grid 4567 7655
A3 Hel LZ	Grid 4569 7651
B HQ Loc for all Subunits	C/S 19A Grid 4567 7641 C/S 19B Grid 4567 7633 C/S 19C Grid 4567 7511
C OP's and standing Patrols	C/S 19D Grid 4567 7411 Observing West
D Misc	C/S G41 located w/ C/S 19D

Format	Example
Minefield Report	0 This is 19C, Unidentified Minefield Report
A Map Sheet	95 A/1
B Date Time of Information	2355 17 Jan 06
C Type of Mine Field (AT, AP or Mixed)	Mixed
D Grid Refs of Extremitities of Field	654321, 654231,653312,655213
E Depth of Minefield	200 Meters
F EN Force Wpns or Surveillance	En OP 644321, ATGM 655213
G EST time requird to Clear the Field	Unknown
H EST material and Eqt req for clearing	Unknown
I Route for Bypassing Minefield	Unknown at this time
J Grid Refs of Lanes and width of Lanes	None Observed
K Any otherTechnical Advice (type of Mine)	Nil

Format	Example
SITREP	0 This is 19A Sit Rep
A EN-Units in Contact, Shelling, EST of ST	2*EN Sections dug in at tree line
B FR-Loc By reporting line, Activity & Intent	19A at DIRTYDOG + 100, Observing
C Admin- Fuel, Ammo, Ect	Need 4*Boxes, 2*SRAAW, 4*Claymore
D General-Info not covered elsewhere	Attack at Moon Set 17 Jan 05

Format	Example
CASEVAC	
A Requesting Unit	0 This is 19C CASEVAC
B Unit Location	Grid 4567 7654
C Pick Up Point	Grid 4569 7651
D Destination	Base Hospital
E Casualty Details	1 * Soldier, stable, compund fracture
F Tactical Situation	West Side of Road
G Comms Detail	19C 1950, Purple Smoke

Format	Example
SHOT REP	0 This is 19C, Shotrep
A Time of Incident	2355 HRS
B # of Rnds	5 Rnds
C Weapon Type	12.7mm MG
D Bearing & Distance	BG 2300 MILS, GRID 4566 7651
E Actions Taken/Remarks	Observing Trace, Source Unknown

Format (Unit on the Move)	Example
LOCSTAT	0 this is 9, LOCSTAT
A Loc of leading Elements	C/S 19A at DARKSTAR
B Loc of Reporting HQ	C/S 9 at SEA URCHIN Plus 1000, moving
C Trail Echelon	C/S 19B at SEA URCHIN Plus 500, moving
D Admin Echelon	C/S 19D & G41 at MAD DOG
E Misc	All C/S in new loc at 0000 Hours

Format	Example
UXO REP	9 This ia 19D, UXO REP
A Location	Grid 3243 4567
B Description	Olive Drab, Round 12" Across
C Quantity	2
D Situation	In Field no Hazard to Friendly Forces
E Markings	Yellow Square, no writing
F RV Loc	Grid 3243 4555 T Junction
G Additional Information	Nil

Format	Example
HOSTILE ACT REPORT	0 This is 19B Hostile Act Report
A Type of Act	Assination of Member of Parliament
B Grid Rerence	4567 7234
C1 Type of Wep(s) and rnds fired	3*AK-47, aprox 400 rnds, IED
C2 Damage or threat to local civ pers or property	2* KIA 1* Destroyed civ SUV
C3 Violations of Law or Peace Agreement	Murder
D Strength of hostile forces	3* Insurgents posible IJ
E Hostile force objective/intentions	Suicide Attack
F Own Intentions/Actions	Searching Area for other EN
G Evaluation/recommendation	Int needs to take Survailence Video of Incident

Format	Example
TPT REQ	
A Unit Req Tpt	0 This is 19A Transport Request
B Load	1 * Sec W/ Rucksacks
C Date Time Required	21 Jan 06 21:45
D Initial RV	Grid 4567 3561
E Contact at RV	Grid 4567 3551
F Destination	Grid 4956 3176
G Est Task Complete	22 Jan 06 00:30
H Purpose	Drop off for Recce Patrol
I Fin Code	Nil
J Remarks	Vehical Must Be Equiped for Black Out Driving
K Task Number (Assigned by Log Ops)	19A This is 0 Task Number 23072145
L Confirmed	19A This is 0 Req Confirmed

Format	Example
BOMB, SHELL, & MORTAR REPORT	
A C/S	0 This is 9, Shell Rep 19B
B Position of Observer	GRID 4567 0978
C Direction of Flash or sound and angle of fall	1670 mils to flash, Angle of Decent Unknown
D Time Attack Began	17 Jan 06 21:45 Hours
E Time Attack Finished	17 Jan 06 21:50 Hours
F Area Effected	Grid 645738 radius 200 meters
G Number and nature of delivery system	Aprox 4
H Nature of Fire (Harassing, FOE, Adjustment)	Harassing
I Number and type of shells	Approx 5, 153 MM Rockets
J Time of Flash to Bang	13 Seconds
K Damage	3' - 4' Deep Craters on Road
L Remarks	Nil

Format	Example
MET REP	
A Current Temperature (Degress C)	9 This is 0 METREP, Valid 20 JAN 06 - 21 JAN 06 27 Degrees
B Surface wind direction & Speed	NW, 15 KM/hr
C1 High/Low Temperature	22-31 degrees
C2 Cloud Conditions	Light scattered cloud
C3 Percipitation	60% POP in morning
D Further Outlook	Cloud in Evening rain after 22:00
E1 Time of First Light	First Light 0516
E2 Time of Last Light	Last Light 1933
E3 Moon Phase	Full Moon
E4 Time of Moon Rise	Moon Rise 2019
E5 Time of Moon Set	Moon Set 2121

Format	Example
PATROL REP	
A1 C/S or Nickname	0 This is 19A Patrol Rep Puppy Dog (Mounted or Un-mounted)
A2 Parent Unit	9
B Patrol Leader	19C
C Patrol Size (MP Det, MP Sec, MP PL)	MP SEC
D Composition of Patrol	2*Veh
E Task/Msn	RV with NIS Civ Truck Grid 3456 7145
F Departure	23 Nov 06 23:45
G Return	24 Nov 06 06:00
H Routes Out and In	Hill Top Road Out, Miserable Swamp Road In
I Terrain	Swamp, Hills and Light Woods

Orders Format

Situation: Must Contain (If Known)
 -Enemy
 -Friendly
Mission: Loc: Str: (Incl eqpt & Wpns) Intent: Air: NBC: Moral: EW: Flanking Units: NBC Plan: Air Plan: Atts Dets
Simple statement of what we are doing (Say Twice)
Execution: General Outline: Concept of Ops, Model, Gound or Bndrys
 Groupings & Taskings: (Situationaly Dependent)
 Corrd Instructions:
 - Timings:
 - Critical Pts & Action to be taken:
 - Route Nicknames:
 - Reporting Lines from Trace:
 - Rules of Engagment:
 - AAAD Policy:
 - NBC State:
 - Fire Plan:
 - Rats & Water:
 - Recovery Replenishment:
 - Medical:
 - PW Instructions:
Service & Support: - HQ Location
 - Present Location of COY HQ, Proposed Loc of COY HQ
 - Special Signals
 - Freq 1:
 - Freq 2:
 - Net Check at : Hrs
 - Rad Silence as of: Hrs
Command & Signals:

- Issue Passwords (5 Letter)
- Issue code words
- Cdwrd for rad silence - Break , Lift, Impose
- Conduct Time Check
- 1 Minute Pause
- Ask for questions by Section Cmd
- Ask Confirmational Questions